



# RISK ASSESSMENT (SITE)

**Valid:** 2015/2016  
(summer months)

Activity: Various Events and Coaching

Site: Stanton Lakes

Emergency Equipment: First aid kit, group shelter and emergency phone are located in the kit container

Assessed By: Dale Clarke

Assessed On: 1/8/2015

Committee Approval: 1/11/2015

Next Review Date: 1/11/2016

Site Description: An angling lake with a restaurant on-site that is used by the club. The home of HCC and therefore the site has storage containers for the majority of the clubs equipment. Launching is done by the containers with dedicated decking and a seal launch point.

At the far side of the lake there are high banks, but generally land access is easy around the whole lake.

Anglers are usually positioned on the lake opposite the restaurant.

**IMPORTANT: The below has been collated as an exercise before the event. This does NOT replace the need for ALL coaches and leaders to perform an ongoing dynamic risk assessment throughout the event. It is assumed that for all risks, ongoing dynamic risk assessments will be conducted.**

		Probability				
		Low	15	20	25	High
Severity	High	5	10	15	20	25
		4	8	12	16	20
	Low	3	6	9	12	15
		2	4	6	8	10

Risk	Who is affected?	Control Measures	RskP <sup>1</sup>	RskS <sup>2</sup>	Risk Rating
Drowning	All paddlers	<p><b>Generic:</b></p> <ul style="list-style-type: none"> <li>All water users to wear suitable buoyancy aids</li> <li>Coaches/Leaders to ensure buoyancy aids are worn correctly and are suitable for the water being paddled</li> <li>No one can be on the water before a coach or suitable leader is on the water</li> </ul> <p><b>Site Specific:</b></p> <ul style="list-style-type: none"> <li>A level 2 coach must be present</li> <li>Paddlers without a coach or suitable supervision, must be in a group of at least 3 paddlers and be a minimum of 2 star</li> <li>All paddlers under 16 years old must wear a helmet whilst on the water</li> </ul> <p><b>Further Actions:</b></p> <ul style="list-style-type: none"> <li>New paddlers must be taught how to check buoyancy aids are fitted correctly</li> <li>Buoyancy aids to be checked at the start of each season – and comply to relevant standards</li> </ul>	2	5	10
Lifting injuries	All Participants	<p><b>Generic:</b></p> <ul style="list-style-type: none"> <li>Coaches/Leaders to ensure safe lifting guidelines are understood and followed</li> <li>Coaches/Leaders to encourage loads to be shared when possible</li> </ul>	3	3	9

<sup>1</sup> Risk Probability of occurrence

<sup>2</sup> Risk Severity in the event of occurrence

Risk	Who is affected?	Control Measures	RskP <sup>1</sup>	RskS <sup>2</sup>	Risk Rating
Capsize	All Paddlers	<p><b>Generic:</b></p> <ul style="list-style-type: none"> <li>▶ Boats fitted with sufficient buoyancy to float when capsized</li> <li>▶ Coaches/Leaders trained in appropriate rescue techniques</li> </ul> <p><b>Site Specific:</b></p> <ul style="list-style-type: none"> <li>▶ Capsize drill with and without spray deck required prior to the use of a spray deck</li> <li>▶ Safety brief to be given on spray decks</li> </ul> <p><b>Further Actions:</b></p> <ul style="list-style-type: none"> <li>▶ Boats to be checked at the start of each season</li> </ul>	3	2	6
Capsize (entrapment)	All Paddlers	<p><b>Generic:</b></p> <ul style="list-style-type: none"> <li>▶ Coaches/Leaders able to recognise an entrapped paddler</li> <li>▶ Coaches/Leaders trained in appropriate rescue techniques</li> <li>▶ Coaches/Leaders to ensure an appropriate boat is being used by all paddlers</li> </ul>	1	5	5
Hypothermia	All Participants	<p><b>Generic:</b></p> <ul style="list-style-type: none"> <li>▶ All participants to wear appropriate clothing</li> <li>▶ Coaches/Leaders to have briefed paddlers about what they should be wearing</li> <li>▶ Group shelter and first aid kit is available to be used if required</li> <li>▶ Suitable first aider should be present</li> </ul>	1	4	4
Hyperthermia and the sun	All Participants	<p><b>Generic:</b></p> <ul style="list-style-type: none"> <li>▶ All participants to wear appropriate clothing</li> <li>▶ Coaches/Leaders to have briefed paddlers about what they should be wearing</li> <li>▶ Paddlers should be encouraged to use sun cream and drink often</li> <li>▶ Suitable first aider should be present</li> </ul>	3	3	9

Risk	Who is affected?	Control Measures	RskP <sup>1</sup>	RskS <sup>2</sup>	Risk Rating
Inherent risks (Blisters, Joint injuries, etc.)	All paddlers	<p><b>Generic:</b></p> <ul style="list-style-type: none"> <li>▶ All participants should be aware of inherent risks involved</li> <li>▶ Coaches/Leaders to ensure safe paddling practice</li> <li>▶ Suitable first aider should be present</li> </ul> <p><b>Site Specific:</b></p> <ul style="list-style-type: none"> <li>▶ The seal launch must only be used by competent paddlers or under the direct supervision of a coach</li> </ul> <p><b>Further Actions:</b></p> <ul style="list-style-type: none"> <li>▶ Coaches should understand and implement current best practice</li> <li>▶ Coaches/Leaders encouraged to be first aid trained</li> </ul>	3	3	9
Other site users	All Participants	<p><b>Generic:</b></p> <ul style="list-style-type: none"> <li>▶ Coaches/Leaders to be aware of other site users</li> <li>▶ Participants to be informed of other site users and the risks involved</li> <li>▶ Boundaries to be set when other water users present a greater risk</li> </ul>	4	1	4
Car park and road	All Participants	<p><b>Generic:</b></p> <ul style="list-style-type: none"> <li>▶ Only vehicles carrying boats may use the car park nearest to the container</li> <li>▶ Drive slowly on site, speed to be kept below 5mph</li> </ul>	3	4	12
Pre-existing medical conditions	All Participants	<p><b>Generic:</b></p> <ul style="list-style-type: none"> <li>▶ Medical declaration to be filled out by all members</li> <li>▶ Coaches/Leaders to be made aware of medical problems that could impact them</li> <li>▶ Coaches/Leaders should ask participants if anything has changed or if they should be aware of anything prior to the session starting</li> </ul>	2	2	4
Water quality	All Participants	<p><b>Generic:</b></p> <ul style="list-style-type: none"> <li>▶ All Participants should be aware of the water quality</li> <li>▶ Paddlers encouraged to practice good hygiene</li> </ul> <p><b>Further Actions:</b></p> <ul style="list-style-type: none"> <li>▶ Water quality should be checked/updated on a regular basis</li> </ul>	1	2	3

Risk	Who is affected?	Control Measures	RskP <sup>1</sup>	RskS <sup>2</sup>	Risk Rating
Quality of access point	All Participants	<b>Site Specific:</b> <ul style="list-style-type: none"> <li>▶ The access slope becomes extremely slippery when wet so members should be warned of this</li> <li>▶ A responsible adult should be supervising the access point to assist anybody who might slip</li> <li>▶ Coaches should ensure no paddlers go underneath the launch platform</li> <li>▶ Coaches should be cautious of glass in the water especially around the bar area</li> </ul>	3	4	12
Cut feet / glass	All Participants	<b>Site Specific:</b> <ul style="list-style-type: none"> <li>▶ Coaches should be cautious of glass in the water especially around the bar area</li> <li>▶ The person opening up the site should check for glass around the access point</li> <li>▶ All paddlers are to wear footwear with a solid sole to stop broken bottles and tin cans from cutting feet</li> </ul>	3	3	9
Line of sight around island	All Paddlers	<b>Site Specific:</b> <ul style="list-style-type: none"> <li>▶ The island prevents full line of site and therefore a coach must check around the island at the end of each session</li> <li>▶ Paddlers without a coach or suitable supervision, must be in a group of at least 3 paddlers and be a minimum of 2 star</li> </ul>	1	1	1